

Volunteer Responsibilities at Saucon Valley Compost Center

1. Volunteers will be required to be present for the entire day when on duty at the Compost Center
2. Volunteers will work under the supervision of the Public Works Department employee from Hellertown Borough or Lower Saucon Township who is assigned to the Compost Center for that day
3. The primary duty of the volunteer will be to man the entrance gate at the facility to verify residency of incoming visitors, issue Compost Center ID cards, answer questions, and give directions for the drop-off of materials
4. Only under the direct supervision of the PW employee in charge, would the volunteer leave the front gate area to assist a resident with unloading, etc. in the yard
5. Under no circumstances will the volunteer operate any machinery at the Compost Center while on duty there
6. Volunteers will be required to wear a reflective vest at all times they are present at the Compost Center
7. Volunteers will complete a volunteer registration form, will receive an annual safety orientation given by one of the Directors of Public Works, and will be asked to sign a release form prior to beginning their assignment at the Compost Center

Approved by Yard Waste Recycling Committee 2-29-12