

LOWER SAUCON TOWNSHIP

Job Description

Job Title: Road Crewman

Reports To: Director of Public Works

Prepared By: Lower Saucon Township

Date: November 26, 2018

FLSA Status: N/A

Job Description

This is a skilled laborer position in which the employee is an experienced operator and mechanic of cars, trucks, light equipment and heavy road maintenance machinery. The large size of the Township and the limited number of personnel require diversified abilities. The employee in this position must be able to work on his own, operate and repair equipment with minimum supervision and exercise sound, personal judgment.

Duties and Responsibilities

- Carry and move heavy objects.
- Operate a variety of light and heavy vehicles and equipment such as cars, trucks, backhoes, rollers, graders, pavers, etc.
- Operate a variety of power-driven light equipment such as chain saws, drills, lawn mowers, etc.
- Patch holes in streets and highways.
- Plow snow and perform other snow and ice control operations.
- Perform carpentry, plumbing, mechanical, and electrical work.
- Clean, rebuild, repair, and replace storm water pipes and culverts.
- Build forms and do concrete work.
- Perform service and preventive maintenance on all Township-owned vehicles and equipment.
- Install and maintain street signs and markings.
- Maintain and repair Township buildings, recreational facilities and equipment, and other public works.
- Build and repair roads, streets, and highways.
- Procure materials/supplies, including obtaining proper purchase orders.
- Perform all other related duties as required by the employee's supervisor(s).

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Qualifications

Required – Must be able to speak, write, and present to the general public effectively using the English language.

Required – good physical condition with the capability to perform all the above tasks.

Required – experience operating the type of equipment owned and used by Lower Saucon Township and possession of a valid Pennsylvania CDL Class A Combination Driver's License prior to end of probation period.

Required – the ability to work independently with minimum supervision and work effectively with other employees under the direct supervision of the Roadmaster.

Desired – minor essentials of Firefighting and Emergency Response Course, including interior operations.

Desired – completion of Basic Vehicle Rescue Course – Operations Level.

Desired – maintain current, up-to-date certification levels.

All duties of this description are essential as defined in the Americans with Disabilities Act Regulations unless they are specifically designated otherwise.

Approval

Leslie Huhn
Township Manager

Date