

## **Addendum #3**

### **Supplement to the Bid Package for the Invitation to Bid for Lawn Treatment Services 2021**

#### Specifications for Lawn Treatment Services

9. Bids are to be accompanied by a Certified Check or Bid Bond in the amount not less than ten percent (10%) of the Base Bid made payable to the Township.
10. Once the Bid has been awarded, if requested, the Contractor shall provide a copy of a Pennsylvania Child Abuse Clearance form and a copy of a Pennsylvania State Police Criminal Records Check for each of the Contractor's employees. No employee may be used on this project if the Contractor has not submitted satisfactory forms for that employee.

#### General Contract Requirements

1. The Contractor shall provide proof of insurance as follows:
  - F. Automobile Liability Insurance – \$1,000,000 aggregate coverage with the Township listed as an additional insured.
4. Within ten (10) days of issuance of Notice of Award and prior to approval of the Agreement, the Contractor shall provide a Performance Guarantee in the form of a Certified Check or Bond in the amount of not less than ten percent (10%) of the total contract price, which Certified Check or Bond or other security shall be made payable to Township and which Performance Guarantee will be held until completion of the work for the 2021 season. Failure to provide this security shall result in forfeiture of the Bid Security

**LOWER SAUCON TOWNSHIP  
SPECIFICATION FOR LAWN TREATMENT SERVICES 2021**

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Checklist for Bid Submission:

- \_\_\_\_\_ Bid Bond or Cashier's Check in the amount of ten percent (10%) of the bid amount
- \_\_\_\_\_ Bid Submission with Amounts
- \_\_\_\_\_ Bidder Information/Signature
- \_\_\_\_\_ Signed and notarized Non-Collusion Affidavit
- \_\_\_\_\_ Certificate of Insurance
- \_\_\_\_\_ Bid Addendums (if any)

**ALL DOCUMENTS MUST BE SUBMITTED WITH SEALED  
BID PROPOSAL PRIOR TO 11:00 A.M. ON FRIDAY,  
FEBRUARY 26, 2021**

## Lower Saucon Township

### EEO/Affirmative Action Statement

Lower Saucon Township, by and through the duly elected Lower Saucon Township Council, pledges to provide equal opportunity with regard to race, color, religion, national origin, sex, age, disability, or Vietnam era veteran status. This pledge applied to all employees and applicants for employment in connection with hiring, placement, testing, transfer, promotion or demotion; recruiting, advertising or solicitation for employment; treatment during employment including but not limited to assignments, evaluation and work policies; selection for training or education; layoff or termination of employment; and rates of pay, fringe benefits or other forms of compensation including payment of wages to men and women performing substantially equal work.

Lower Saucon Township, by and through the duly elected Lower Saucon Township Council, pledges to provide equal opportunity without regard to race, color, religion, national origin, sex, age, disability or Vietnam era veteran status to all interested bidders who desire to submit a bid proposal for consideration by said Township.

This statement is made in accordance with the Equal Pay Act of 1963 as amended, Title VII of the Civil Rights Act of 1964 as amended, Executive Order 11246 dated September 24, 1965 the Age Discrimination Act of 1967 as amended, Executive Order 11375 dated October 13, 1969. The Americans with Disabilities Act of 1990 as amended and the Civil Rights Act of 1991 as amended.

Name of Bidder \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Bidder's Signature \_\_\_\_\_

ACCEPTANCE OF BID AND CONTRACT AGREEMENT

Lower Saucon Township hereby accepts the above-referenced Bid and by signing this Bid Form enters into an Agreement with the above-referenced Contractor with all Agreement documents including:

1. Notice to Bidder
2. Specifications
3. Addendum(s) No. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (if any).
4. This Bid and Agreement
5. The Contract Performance Security provided by the Contractor
6. Certificate of Insurance provided by the Contractor
7. Non-Collusion Affidavit

AUTHORIZED BY LOWER SAUCON TOWNSHIP this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Leslie Huhn  
Township Manager

Performance Bond  
(with Corporate Surety)

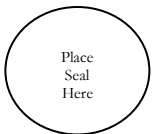
KNOW ALL MEN BY THESE PRESENTS, that we, \_\_\_\_\_ as Principal and \_\_\_\_\_ a corporation incorporated under the laws of the State of \_\_\_\_\_ as Surety, and held and firmly bound unto \_\_\_\_\_ in the full and just sum of \_\_\_\_\_ (\$ \_\_\_\_\_) dollars lawful money of the United States of America, to be paid to the above Municipality or its assigns, to which payment well and truly to be made, we bind ourselves, our heirs, executors administrators, successors and assigns, jointly and severally, firm by these presents.

WHEREAS, the above bounden Principal has entered into a contract with the above Municipality, bearing even date herewith, for the undertaking of certain obligations as therein set forth,

NOW, THEREFORE, the condition of this obligation is such that if the above bounden Principal, as Contractor, shall in all respects comply with and faithfully perform the terms and conditions of said contract, including the specifications and conditions referred to and made a part thereof, and such alterations as may be made in said Specifications as therein set forth, then this Obligation shall be void, but otherwise the same shall be and remain in force, virtue and effect.

It is further provided that any alteration which may be made in the terms of the contract or its specifications with the express approval of the Municipality or the Principal to the other, shall not in any way release the Principal and the Surety or either or any of them, their heirs, executors, administrators, successors or assigns from their liability hereunder, notice to the Surety of any such alteration or forbearance being hereby waived.

IN WITNESS WHEREOF, the said Principal and Surety have duly executed this Bond under Seal, pursuant to due and legal action authorizing the same to be done on \_\_\_\_\_ (date of Bond).



Attest/Witness

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title



Attest/Witness

\_\_\_\_\_  
Surety Company

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Lower Saucon Township  
Non – Collusion Affidavit

\_\_\_\_\_ (name of person completing form), being first duly sworn, deposes and says that he/she is ) \_\_\_\_\_ (sole Township, a partner, president, secretary etc.) of \_\_\_\_\_ (company name) the party making the foregoing proposal or bid; that such bid is genuine and not collusive; that said bidder has not colluded, conspired, connived, or agreed directly or indirectly with any bidder or person, to submit a bid that is not responsible, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead, profit or cost element of said bid price, or that of any other bidder, or to secure any advantage against Lower Saucon Township, Northampton County, Pennsylvania, or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true; and further that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof, or divulged information or data relative thereto to any association or to any member of agent thereof.

\_\_\_\_\_  
Affiant

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

Seal