

Hellertown Area Library
409 Constitution Ave.
Hellertown, PA 18055

Minutes of the Board of Directors
April 28, 2015

In Attendance: Jeanne Reilly, Stephanie Mindler, Janie Hecker, Daisy Handwerk, Tom Maxfield, Herb Payung, Robert Sterling, Teresa Stauffer, Julie Mackey, Robin Rotherham, Erin Clavier.

President Reilly called the meeting to order at 6:29 p.m. with the Pledge of Allegiance to the U.S. flag.

Motion- Tom Maxfield made the motion to approve the minutes of the March 24, 2015 Board Meeting as presented.

Teresa Stauffer Seconded

Approved

Library Reports

Treasurer's Report- Daisy Handwerk reported that a donation will allow us to operate without transfer of funds. The Profit and Loss document was reviewed.

Library Director's Report- Robin Rotherham –reported that the library received a \$10,000 donation from the Trumbore Family Trust. The Priscilla Payne Herd Foundation increased the amount you may request to \$30,000. Laura Kaplus, from the Foundation, advised the library to request the money for the operating fund. We are almost ready to go out for bids for the renovation project. The library staff will need space to work in while the library is under construction. We are looking at Lower Saucon Hall or Hellertown Borough Hall. The library will need a new credit card terminal by October when a new requirement goes into effect for reading the chip instead of the magnetic strip. The terminal will cost \$600. The frame has been replaced on the library sign.

Erin Clavier reported that we applied for a grant from Main Street Lehigh Valley for a tent to use at the Farmers' Market. We are selling **Book Brew** at the Farmers' Market. We have a Walking Club in progress. We will be ordering new book bags to sell.

Motion-Teen Trustee- Daisy Handwerk made the motion to approve two teen trustees to the library board: Marisa Linsky –a freshman from Bethlehem Catholic High School and Beck Dolphin-a junior from Saucon Valley High School.

Herb Payung Seconded

Approved

Standing Committee Reports

Building and Grounds- Robert Sterling- the Girl Scouts participated in planting and mulching. The library Marquee message board was fixed. Stephanie Mindler reported that an individual has volunteered if we have a future raking day.

Operations and Procedures – This committee worked on the By-laws. We have a problem with the rotation of officers which needs to be changed to years of appointment in the Lower Saucon and Hellertown agreement documents so we need to request these changes from each council.

Motion-Herb Payung made the motion that the library submit and recommend a library rotation schedule that changes appropriate two year terms to three year terms so the rotation will work over time.

Tom Maxfield Seconded

Approved

Motion-Janie Hecker moved that contingent upon Hellertown Council and Lower Saucon Council approval of changes to the board rotation, this board approve the by-laws.

Stephanie Mindler Seconded

Approved

Personnel – no report

Development-Robert Sterling reported on the effort to resurrect the Friends Group. He spoke to Paul and Marion Van Norman who told him that the group assessed dues and ran bus trips, fun walks, and miniature golf outings. Monthly meetings were held with speakers. We discussed having a meeting for people to join the friends and also Facebook sign-ups.

Old Business-No old business

New Business

Please make the following corrections to the calendar of board meetings board members were given earlier – Correct Board dates are September 22nd and October 27th.

Motion-Herb Payung moved to adjourn the meeting

Daisy Handwerk Seconded

Approved

President Reilly adjourned the meeting at 7:43 p.m.