

1. **Meeting Called to Order** – The meeting was called to order by Tom Butera at 7:00 p.m. at Lower Saucon Town Hall.
2. **Roll Call - Present** – Tom Butera, Vice Chairman; Katrina Schreefer, Frank Thompson, and Bill Ross Members; Jason Banonis, Council Liaison; Sean Cherry and Mason Simms, Junior Council Members; Brenda Detweiler, Township Administrative Assistant.
Absent – David Spirk, Chairman; Niloofar Aflatooni; Atom Kallen, Members; Thomas Spirk, Breanna Kemmerer, Junior Council Members.
3. **Approval of February 3, 2020 Minutes** – Bill Ross moved for approval of the February 3, 2020 minutes, second by Frank Thompson. Motion passed 4-0 (David Spirk, Niloofar Aflatooni, and Atom Kallen – absent).
5. **Presentations** – None
6. **Citizen Non-Agenda Items** – None
7. **Updates**
 - **Little Free Library at Southeastern Park** – Bridget & Kristen Lussier attended the meeting to find out the status on their project. Tom Butera said that they were all in agreement on the idea and imagery of it. The only question they had was in the construction component of it. The last bit that they were waiting on was a little bit more detail on how it was actually going to be constructed because they were concerned if it was going to be safe sitting on a post. The plans showed it being constructed as 30 inches wide and 18 inches deep with real stone on exterior, sitting on a 6 x 6 post. The concern is the weight on the post. They had asked for a cross section, to get a better understanding of how they were going to build it. Mrs. Lussier said that their friend is helping them build it and that he did draw up a cross section and they did send it in. Tom Butera mentioned that if the measurement is 30 inches, the stone wall could be as thick as 12-18 inches thick. If it were stone tiles that you see in a shower enclosure and it's only ¼ inch thick that would work. Jason Banonis (since he had not been at previous meetings) asked if it was actual stone or stone veneer. Mrs. Lussier said that she wasn't sure and that she will ask her friend, Jay that is helping. Jay is an actual builder, so he does understand what he's doing. Bill Ross asked if there will be some sort of base underneath to support the weight. Mrs. Lussier said she received an email back in November and responded with her answer, but hadn't heard anything further on it. Tom Butera said that even with a stone veneer, it can get quite heavy and the plan was to give them a steel plate. He also said a concern is how they are going to get it onto the steel plate at the park. Mrs. Lussier asked their suggestion if a veneer would be best. Tom Butera suggested that stone tiles might be a better solution because they are only about ¼ inch thick. Veneer can still give quite a bit of weight to it. They really are very happy with the design and the job they did is outstanding. He asked if they may want to build it onsite. They would have the metal post there and they could assemble it there. Jason Banonis thanked them and said that Council is fully supportive of what they are doing and that it's a great resource for the community. Frank Thompson said that he really appreciates them working with the committee and that there is no hurry for it to be done. Once it is on site, they want it to be constructed in a way so that it doesn't take maintenance and care 4 years down the road. If anything is needed to help out with it to ask them, as they have plenty of resources to help them out. Mrs. Lussier will get the questions answered and be in touch.
 - **Little Free Library at Steel City Park** – Tom Butera has no updates at this time.
 - **Snack Stand at Polk Valley Park** – Jason Banonis said that it was discussed and Council said that it is something that Council is interested in. They would like to know where it's going to go, what it's going to look like and who is going to be responsible for it. He said that Leslie was going to look into whether or not there was funding was available for it, a grant of some kind. He

will talk to her this week about it. Brenda Detweiler mentioned that Roger Rasich looked into whether there were wells to support water for a snack stand and he believes that they are just test wells, not to support water for a snack stand. Tom Butera said they could always add water at a later date, it could be done in steps. He will see if Dave Spirk comes back with drawings they had discussed in the past. Frank Thompson asked who would be responsible for the snack stand. Tom Butera said that the idea was that the youth athletic team groups would step up and take care of it. They would use it for that day and it would be their responsibility to clean it and leave it as they found it. It would maintain itself just by the groups using it. As far as maintaining the building (painting, roof repair, etc), it would fall on the township. Jason Banonis brought up that last meeting, they had discussed utilization of Polk Valley Park. He talked with the president of the Saucon Valley Diamond Sports. They do use the baseball fields from time to time for practices in the spring. They would not be interested in the snack stand because they are not holding their games there. Bill Ross said that it would be mostly soccer and lacrosse that would be looking to participate in the snack stand. Jason Banonis suggested bringing them to the next meeting to see what it is that they would want in the building. Bill Ross thinks their water lines run close to the entrance of Polk Valley Park. The last house on Polk Valley Road before the entrance is the last house that they serve, so they'd have to extend it from there, which is a significant run. Frank Thompson said maybe the township can drill a well. Tom Butera said then they would need electric. They will need to do in phases. Frank Thompson asked if they should invite the sports groups. They discussed possibly the May meeting in hopes that they have more information from Dave Spirk at the April meeting.

- Brenda Detweiler let the committee know that she heard back from Roger Jurczak in regards to giving the Parks & Recreation committee a tour for the August meeting at Heller Homestead. He is planning on giving a tour of the first & second floor of the Heller House, a tour of the Widow's House next door and a tour of the Root Cellar. He asked for an approximate number and the committee said to include all members, except for the Junior Council members.
- Brenda Detweiler said that the updated map for Woodland Hills is still being worked on by Township administration. Katrina Schreefer mentioned that she went to Wildlands Conservancy workshop recently and received a stack of information about ticks. She asked if they could get the information posted in the kiosk. Brenda Detweiler said that she could also post the brochure on the Township's Facebook page.
- Jason Banonis mentioned that he asked the township solicitor if a member of the committee could call in for a meeting. It is permitted to do, as long as the member stays on the conference call for the entire meeting.
- Jason Banonis said he brought up the issues of cameras in Polk Valley and knows that it is on the radar. Frank Thompson said that there are people out there that are against them, just so that he is aware that there is some resistance towards them.

8. **Special Event Applications** – None

9. **Old Business**

- Frank Thompson asked what the status is for the fence for Mr. Miller by the basketball courts at Steel City Park. Tom Butera said that the last he heard, they were not able to put trees up because there was no room on our side to plant any and they didn't want to plant them on the property owner's side. They had proposed to put slats in the existing fence. They have not heard anything back since then. Brenda Detweiler said that she would look into it for them and get back to them with a status.

10. **New Business**

- Tom Butera said that the township received a check from Aria Energy East LLC for \$6,620.00 to allocate to a park. Since it is close to Steel City, he said it normally gets allocated to the closer park. Frank Thompson explained to the Junior Council members that when a builder gets a permit

to build, a certain portion of that goes to Parks & Rec. It is their responsibility to advise Council of which park would be best. Tom Butera made the motion to recommend to Council to allocate the check in the amount of \$6,620.00 from Aria Energy East LLC to Steel City Park; second by Frank Thompson; motion passed 4-0 (David Spirk, Niloofar Aflatooni, and Atom Kallen – absent).

11. Adjournment

Motion to adjourn by Bill Ross at 7:36 p.m.; second by Katrina Schreefer; Motion passed 4-0 (David Spirk, Niloofar Aflatooni, and Atom Kallen – absent).

12. Next Meeting

Monday, April 6, 2020, at Lower Saucon Township Town Hall at 7:00 p.m.