

Saucon Valley Partnership Meeting Minutes
Wednesday, January 10, 2018
Saucon Valley School District

- A. Call to Order** – Priscilla deLeon – 7:00 p.m.
- B. Roll Call** –Priscilla deLeon (dial in), Donna Louder, Leslie Huhn, Tom Rieger, Cathy Hartranft, Mark Sivak, Linda Leewright. Absent: Mark Hartney, James Hill. There were no guests present.
- C. Election of Officers (one year term)**
1. **Election of Chair** – Upon motion by Mr. Rieger, second by Mr. Sivak, the members nominated Linda Leewright as Chair. All ayes.
 2. **Election of Vice Chair** – Mrs. Leewright called for the election of Vice Chair. Upon motion by Mr. Rieger, seconded by Mrs. Louder, the members nominated Priscilla deLeon Vice Chair.
 3. **Appointment of Secretary Treasurer** – Upon motion by Mr. Rieger, seconded by Mrs. DeLeon the members nominated Leslie Huhn and Cathy Hartranft to share the responsibilities of Secretary/Treasurer.
- D. Council of Governments**
1. **Minutes** – Upon motion of Mr. Sivak, seconded by Mr. Rieger, the members approved the minutes of September 13, 2017. It was noted some of the members met on November 8, 2017 but no business was conducted due to lack of quorum.
 2. **Treasurer’s Report** – Mrs. Huhn presented the September 30th and December 31st Treasurer’s Report showing a fund balance of \$20,059.09. Upon motion by Mr. Rieger, seconded by Mrs. Louder, the Treasurer’s reports as presented were approved.
 3. **Approval to pay bills** – Mrs. Huhn indicated there were no bills to be paid. Mrs. Leewright inquired about the Survey Monkey fees paid in August 2017. Mr. Rieger explained this is an annual fee for the use of survey software.
- E. Business Items**
1. **Discussion of Waiver of Fees for 2018** – In consideration of the Joint Municipal Comprehensive Plan updates scheduled for 2018, Mr. Rieger motioned to not waive the 2018 fees. Seconded by Mr. Sivak. All ayes. Mrs. DeLeon suggested looking into grant funding.
 2. **Multi-Municipal Comprehensive Plan** – Carolyn Yagle, representing Environmental Planning & Design, reviewed the proposal submitted for an update to the 2009 Our Resources, Our Valley Multi-Municipal Comprehensive Plan for Saucon Valley. The proposal included three principal components including 1) Update Planning Strategies, 2) Fine Tuning, and 3) Outreach. The proposal also includes using available resources such as data available through LVPC and County GIS, outreach during community events and reimbursable expenses. The proposal as presented is \$29,767. It was decided each respective entity would review the proposal with their governing body. The Partnership would like to vote on the proposal at their March 14th meeting.
 3. **Hellertown-Lower Saucon Community Day** –A kick off meeting will be held at Hellertown Borough Hall on Thursday, January 18th at 6:00 pm. Interested parties are encouraged to attend. Community Day is scheduled for August 18, 2018.
 4. **UGI Liquid Natural Gas Facility** – Mrs. Huhn reviewed information received from the City of Bethlehem regarding the LNG project. LST has not received Land Development Plans but plans will most likely be submitted by the end of the week. It was noted the plan has been amended to provide access to the site from Easton Road via the adjacent lot on East Road owned by

LVIP. Ringhoffer Road will be emergency access only. Mrs. Louder expressed concern that emergency service vehicles may not be able to navigate Ringhoffer Road in the event of an emergency at the site. She would like that point more fully discussed during the review process.

5. **Adelphia Gateway Project** – Mrs. DeLeon explained this project will convert the remaining 50 miles of an existing 84 mile pipeline in southeast PA from oil to natural gas. The northern 34 miles of the pipeline – extending from western Bucks County to Martins Creek – was converted to natural gas in 1996. According to the route map provided, it is unclear where in Northampton County the updates will be done. Mrs. Huhn will attempt to get more information.

F. Brief Reports & Discussion Items

1. **County Gaming Grants** – Lower Saucon Township and Hellertown Borough reported they received gaming grants in December 2017.
2. **Joint COG Projects** – Multi-municipal plan previously discussed.
3. **Roads & Traffic** – Easton Road/Cherry Lane – Nothing to report
4. **Saucon Valley Compost Center – Pole Barn** – Bid specifications were provided for a 40x80 pole barn to be installed at the SV Compost Center to house various equipment. The SVP inquired to the size of the proposed building. Mrs. Huhn and Mrs. Hartranft will discuss with their respective PW Directors.
5. **Water Street Bridge** – Construction spring/summer 2019. Mrs. Hartranft informed the members the borough's Water Street Streetscape project will commence this spring.
6. **Northampton County Report** – Mr. Hartney was absent.

G. Citizens Comments on Non Agenda Items – None

H. Events Calendar

1. **Saucon Valley Winter Restaurant Week** – January 14 – 20, 2018. Eleven participating restaurants.
2. **Paper shredding event** – Lehigh Township on May 12, 2018; Pen Argyle on September 15, 2018.
3. **Saucon Valley Spirit Parade** – October 21, 2018

- I. **Adjournment** – Upon motion by Mr. Rieger, second by Mr. Sivak, the meeting was adjourned at 8:30 pm.

The next meeting of the Saucon Valley Partnership is Wednesday, February 14, 2018 at Hellertown Borough.