

**Lower Saucon Township**  
**Northampton County, Pennsylvania**

**Resolution #29-2021**

**A RESOLUTION ESTABLISHING APPLICATION AND ESCROW FEES, PERMIT FEES,  
UNIFORM CONSTRUCTION CODE FEES, FEES FOR THE USE OF FACILITIES, AND  
OTHER FEES FOR SERVICES PROVIDED BY LOWER SAUCON TOWNSHIP**

**WHEREAS**, Lower Saucon Township is authorized pursuant to the Code of the Township of Lower Saucon, the Second Class Township Code, the Pennsylvania Municipalities Planning Code, the Uniform Constriction Code, and other applicable statutes to establish a schedule for certain fees that are to be paid to the Township General Fund for the submission of applications, the use of Township facilities, the acquisition of permits, the provision of financial and tax services and police department services, fees associated with Right-to- Know Act requests, and other authorized and associated fees; and

**WHEREAS**, these fees are to be established to provide for general reimbursement to the Township General Fund for administrative costs associated with processing applications and permits, maintaining facilities, scheduling and reserving Township fields and pavilions, as well as other incidental costs; and

**WHEREAS**, the Township of Lower Saucon is desirous of establishing a uniform Fee Schedule for such applications, permits, and other enumerated services so that the general administration costs associated with the provision of these services are specifically set forth and established.

**NOW, THEREFORE**, be it resolved and it is hereby resolved as follows:


1. The "whereas" clauses set forth above are incorporated herein by reference.
2. All other resolutions inconsistent herewith are repealed.
3. The Lower Saucon Township Fees established for 2021 are as follows:

**FEE SCHEDULE**

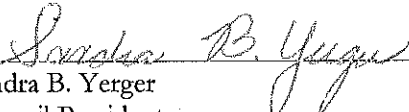
"SEE EXHIBIT A"

**IN WITNESS WHEREOF**, this Resolution has been duly enacted this 4<sup>th</sup> day of January, 2021, retroactive to January 1, 2021.

Attest

  
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Leslie Huhn  
Secretary

LOWER SAUCON TOWNSHIP

  
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Sandra B. Yerger  
Council President

# EXHIBIT A

## Section I - ZONING RESIDENTIAL

New Dwelling Construction	\$	150.00
Additions	\$	125.00
Interior & Exterior Alterations	\$	75.00
Penalty for failure to obtain a permit		2x permit fee
UCC building permit fee (Per Building Permit)	\$	4.50

## Section II - ZONING COMMERCIAL/INDUSTRIAL

New Building Construction	\$	150.00
Building Additions & Alterations	\$	125.00
Change in Use	\$	50.00
Penalty for failure to obtain a permit		2x permit fee
UCC building permit fee (Per Building Permit)	\$	4.50

## Section III - ZONING RESIDENTIAL ACCESSORIES

Decks, Patios, Sheds, Accessory Structures under 250 sqft.	\$	75.00
Decks, Patios, Sheds, Accessory Structures over 250 sqft.	\$	75.00
Swimming Pools, Spas & Hot Tubs	\$	75.00
Fences, Retaining walls	\$	50.00
UCC building permit fee (Per Building Permit)	\$	4.50

## Section IV - ZONING MISCELLANEOUS PERMITS

Signs	\$	100.00
Demolition	\$	50.00
Tree Removal (More than three trees) (Excluding Forestry)	\$	50.00
Home Based Business	\$	75.00
Move In Permit / Move Out Permit	\$	5.00
Certificate of Occupancy		
Residential	\$	5.00
Commercial/Industrial	\$	25.00
Temporary Occupancy Permit/New Construction (Escrow may be Required)	\$	75.00
Temporary Zoning Permits		
Portable Sign for Temp. Use/Temp. Structure Permit (Sales/Job Trailer etc.)	\$	100.00
Junkyard License	\$	250.00

## Section V - HIGHWAY & ROAD FEES

Driveway/Road Encroachment	\$	75.00
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## Section VI - GRADING, SESC & STORMWATER MANAGEMENT PLANS

<b>Grading Plan Review (Residential)</b>	\$ 100.00
Escrow Fee	\$ 1,000.00
<b>Grading Plan Review (Commercial/Industrial)</b>	\$ 100.00
Escrow Fee	\$ 2,000.00
<b>Stormwater Management Plan (Residential)</b>	\$ 100.00
Escrow Fee	\$ 1,000.00
<b>Stormwater Management Plan (Commercial/Industrial)</b>	\$ 100.00
Escrow Fee	\$ 2,000.00
<b>Ground Source Heat Pump (Geothermal)</b>	\$ 50.00
Review & Inspection Escrow	\$ 1,000.00
<b>Carbonate Geology Review</b>	\$ 115.00

## Section VII - ZONING HEARING BOARD & UCC APPEAL BOARD FEES

<b>Zoning Hearing/UCC Board of Appeals Application Fee</b>	\$ 600.00
<b>Continue Zoning Hearing or UCC Board of Appeals Hearing by Applicant</b>	\$ 200.00
<b>Transcript Copy</b>	actual

## Section VIII - COUNCIL FEES

<b>Conditional Use Hearing</b>	
Applicaton Fee	\$ 750.00
Escrow	\$ 2,000.00
<b>Curative Amendment</b>	
Applicaton Fee	\$ 1,000.00
Escrow	\$ 5,000.00
<b>Rezoning</b>	
Applicaton Fee	\$ 1,000.00
Escrow	\$ 5,000.00
<b>Validity Challenge to the Zoning Ordinance</b>	
Applicaton Fee	\$ 1,000.00
Escrow	\$ 5,000.00
<b>Miscellaneous</b>	
Request to Council (Involving waiver requests or requests requiring Township Solicitor or Engineer to review or render a decision or opinon)	
Fee	\$ 75.00
Escrow	\$ 750.00

## Section IX - SUBDIVISION & LAND DEVELOPMENT FEES

### Site Plan or Formal Sketch

Application fee	\$	125.00
Escrow	\$	2,000.00

### Site Plan for Landfill/Quarry

Application	\$	125.00
Escrow	\$	5,000.00

### Lot Line Changes

Application	\$	125.00
Escrow	\$	2,000.00

### Minor Subdivision up to 3 lots

Application fee	\$	125.00
Escrow	\$	3,000.00

### Major Subdivision 4 or more lots

Preliminary (+ Additional \$5.00 Per Lot)	\$	500.00
Escrow (+ Additional \$50.00 Per Lot)	\$	3,000.00

### Final

Escrow	\$	100.00
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Replenish

### Land Development

Preliminary	\$	500.00
For every 1,000 sqft of building area	\$	50.00
Escrow	\$	3,000.00
For every 1,000 sqft of building area	\$	50.00

### Final

For every 1,000 sqft of building area	\$	50.00
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### Landfill/Quarry

Escrow	\$	750.00
	\$	8,000.00

### Revised Submissions (For Subdivisions or Land Developments)

Escrow	1/2 of filing fee
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Replenish

### Recreation Fee (Per Lot)

\$	3,310.00
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## Section X - ACT 537 REVIEW

### Planning Module Review

1 or 2 Lots	\$	200.00
Escrow	\$	750.00
3 to 6 Lots	\$	200.00
Escrow	\$	1,000.00
7 or more	\$	200.00
Escrow	\$	1,500.00

## Section XI - FINANCE FEES

Tax Collection Services	\$	20.00
Duplicate Tax Bill	\$	10.00
Returned Check	\$	25.00

## Section XII - POLICE DEPARTMENT FEES

<b>Alarm System Registration Fee</b>		
Residential (one time)	\$	5.00
Non-Residential (Annual)	\$	10.00
<b>False Alarms</b> (No charge for the first 2 in 6 month period)		
3-4 Call Outs	\$	25.00
5-9 Call Outs	\$	50.00
<b>Accident Reports</b>	\$	15.00
<b>Incident Reports</b> (Subject to Right To Know Act)		*
<b>Peddling/Soliciting Permit</b>	\$	100.00

## Section XIII - DOG CONTROL

Retrieval and Containment (Per Dog)	\$	50.00
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## Section XIV - PAVILION/SPORTS FIELD RENTAL FEES

<b>Seidersville Hall Rental Fee</b> (Meetings only no parties)		
Township Resident		
Deposit	\$	50.00
2 hours	\$	25.00
4 hours	\$	35.00
5+hours	\$	65.00
Non-Resident		
Deposit	\$	50.00
2 hours	\$	35.00
4 hours	\$	45.00
5+ hours	\$	75.00
<b>Pavilion Rental Fee</b>		
Deposit	\$	50.00
Township Resident	\$	100.00
Non-Resident	\$	150.00
<b>Multipurpose fields Rental Fee</b> (Ballfield, Soccer, Lacrosse)		
Township Resident	\$	175.00
Non-Resident	\$	200.00

## Section XV - OTHER FEES AND CHARGES

<b>Township-Authorized Services by Township Consultants, Hourly Fee</b>	actual
Escrow (Request for staff meeting)	\$ 1,500.00
<b>Metal Detecting Permit</b>	\$ 5.00
<b>Mileage Reimbursement</b>	IRS rate
<b>Miscellaneous Fees</b> (Postage, toll calls, delivery fees, out of office copy fees etc.)	actual

## Section XVI - DOCUMENTS (PAPER OR DISK)

<b>Zoning Ordinance w/map</b>	\$ 25.00
<b>Zoning Map</b>	\$ 5.00
<b>Subdivision and Land Development Ordinance (SALDO)</b>	\$ 20.00
<b>Comprehensive Plan</b> (Disk only)	\$ 25.00
<b>Stormwater Ordinance</b>	\$ 20.00
<b>Information on Disk</b>	\$ 3.00
<b>Copies (Up to 11"x17")</b> (Per Page)	\$ 0.25
<b>Copies (large format)</b> (Per Page)	\$ 10.00