

I. OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)
- E. Public Comment Procedure

II. PRESENTATIONS/HEARINGS

III. DEVELOPER ITEMS

- A. TMC Management Corporation – The Cottages at Saucon Valley – Mountain View Drive – Request End of Maintenance Period

IV. TOWNSHIP BUSINESS ITEMS

- A. Zoning Hearing Board Variance – Richard Cangialosi – 3510 Drifting Drive – Variance Request for Minimum Lot Width in Conjunction with Lot Line Adjustment
- B. Review of PA DCED Fire Apparatus Study
- C. Resolution #72-2018 – Zoning Officer Salary
- D. Recommendation for Appointment of Township Fire Marshal
- E. Lower Saucon Authority Board Appointment
- F. IESI Bethlehem Landfill – 2335 Applebutter Road – Discussion on DEP Violations
- G. Town Hall Complex Painting – Bid Award
- H. Resolution #73-2018 – Authorization to Submit a Pennsylvania DCED Multimodal Transportation Fund Grant for Replacement of Lower Saucon Road Bridge
- I. Williams Township Comprehensive Plan Discussion & Comments
- J. Discussion on Maintenance of Town Hall Pond
- K. Discussion on Television Recycling – Review of Draft Letter

V. MISCELLANEOUS BUSINESS ITEMS

- A. Approval of June 20, 2018 Council Minutes
- B. Approval of June 2018 Financial Reports
- C. Monthly Department Reports for June 2018

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS

VII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council
- C. Solicitor
- D. Engineer
- E. Planner

VIII. ADJOURNMENT

UPCOMING MEETINGS

Zoning Hearing Board: July 23, 2018
Saucon Rail Trail Oversight Commission: July 23, 2018 @ HB
Planning Commission: July 26, 2018
Township Council: August 1, 2018 (rescheduled from August 15th)
Parks & Recreation: August 6, 2018 @ Easton Road Fields
Saucon Valley Partnership: August 8, 2018 @ HB
Environmental Advisory Council: August 14, 2018

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, July 18, 2018 at 7:00 p.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mrs. Sandra Yerger, presiding.

ROLL CALL: Present: Sandra Yerger, President; Priscilla deLeon, Vice President; Donna Louder and Ryan Stauffer, Council Members; Leslie Huhn, Township Manager; Cathy Gorman, Director of Finance; Linc Treadwell, Township Solicitor; Mike Beuke, Township Planner; and Brien Kocher, Township Engineer. Absent: Glenn Kern, Council Member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mrs. Yerger said Council did not meet in Executive Session since the last meeting.

PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mrs. Yerger said if you are on the agenda, you have Council and Staff's undivided attention. If you do choose to speak, we ask that you use one of the microphones and state your name for the record. She asks that you give your fellow public the courtesy of the floor.

II. PRESENTATIONS/HEARINGS – None

III. DEVELOPER ITEMS

A. TMC MANAGEMENT CORPORATION – THE COTTAGES AT SAUCON VALLEY – MOUNTAIN VIEW DRIVE – REQUEST END OF MAINTENANCE PERIOD (EXP. 8/1/18) (7:01p.m.)

TMC Management Corporation is requesting an end to their maintenance period which expires August 1, 2018. HEA visited the site and reviewed the improvements that they've installed; Mr. Kocher said the two trees they reference in their letter have been replaced, but when the Zoning Officer looked at the bamboo, he noticed there might be another tree that is dead. HEA is suggesting we retain \$5,000 and ask the developer to keep an eye on the bamboo for some period of time and replace the other tree, if needed. Mrs. Huhn said they will get the exact number to return and retain the \$5,000. Mrs. deLeon asked if that is enough to get rid of the bamboo? Attorney Treadwell said they cut it all down and treated it with something. Mr. Kocher said to retain the \$5,000 and ask Attorney Treadwell to put an amendment together which will say the maintenance period will end in eight months to see if the treatment of the bamboo worked.

MOTION BY: Mrs. deLeon moved to release all but \$5,000 and to hold the \$5,000 pending the replanting of the trees, if necessary, and the resolution of the bamboo issue.

SECOND BY: Mr. Stauffer

ROLL CALL: 4-0 (Mr. Kern – Absent)

IV. TOWNSHIP BUSINESS ITEMS

A. ZONING HEARING BOARD VARIANCE – RICHARD CANGIALOSI – 3510 DRIFTING DRIVE – VARIANCE REQUEST FOR MINIMUM LOT WIDTH IN CONJUNCTION WITH LOT LINE ADJUSTMENT (7:05 p.m.)

Scott Mease, Mease Engineering and Mr. Cangialosi were present. Mr. Cangialosi owns the property south of land owned by Mr. Carpeny; it has a 50' strip of land coming from Drifting Drive and narrows down to 20' to the bulk of the lot, which is about 4 acres. The Carpeny property is about 10 acres. The line they are showing on the plans is roughly all lawn area and a field area in between. They are attempting to complete a lot line adjustment eliminating an irregular flag lot and creating one that is more uniform and regularly shaped. Transferring this land will get it up to 10 acres. This is in the RA zoning district and requires a 200' lot width; there is no provision for flag lots, so they need a variance from the lot width to allow 55'. Mr. Kocher said their review letter is on the subdivision and not related to this. Mr. Beuke had no comments. Mr. Stauffer asked if there is a reason for the narrowness of the flag lot on the new layout or just a physical aspect to the property? Mr. Mease said it's a physical aspect as everything they are creating in the new lot is all lawn, and the other is all field, and it gets them to 10.1 acres.

**General Business & Developer Meeting
July 18, 2018**

Council took no action.

D. RECOMMENDATION FOR APPOINTMENT OF TOWNSHIP FIRE MARSHAL (7:08 p.m.)

This agenda item was moved up in order. Mrs. Huhn recommended the appointment of Bill Cszaszar as the Township Fire Marshal, which would fill our vacant position for the unexpired term ending December 31, 2018. Bill served as our EMC for approximately 8 years and brings a wealth of experience through not only that position, but his various positions he's held with the fire companies, specifically Se-Wy-Co, for over 40 years.

MOTION BY: Mrs. Yerger moved to approve the recommendation for the appointment of William Cszaszar as Township Fire Marshal with a term expiring December 31, 2018.

SECOND BY: Mrs. deLeon

Mr. Cszaszar said he accepts this position with honor and humbly and respectfully pays tribute to his predecessors.

ROLL CALL: 4-0 (Mr. Kern – Absent)

B. REVIEW OF PA DCED FIRE APPARATUS STUDY (7:10 p.m.)

Mrs. Gorman said on July 28, 2016 they commissioned DCED to prepare this study. We asked them was to review the department fleets, their placement, identify specific needs and assessment for future funding requirements. They received the draft study in December 2017 and the final document was provided to the Township in March 2018, which was forwarded and discussed at a Fire Department meeting in May 2018. They requested to review prior to public inspection to prepare additional information they felt necessary, and those responses were received. In compiling the data, the consultant visited the fire departments and inspected the vehicles made available to him. He did not attempt to speak to any of the volunteers regarding the vehicles as he wanted to make a visual observation of the condition of the vehicle without any bias. He received data regarding the age, maintenance, mileage, hours of use, which was then used in a formula that provides the results. The study reports that Council should consider ownership of future vehicles, and that the consultant feels the apparatus that we currently have is needed in the Township. Also, that one of the brush truck vehicles would need to be upgraded and that Steel City vehicle No. 331, a 1981 Pierce, should be replaced in the near future. Council could coordinate with fire departments in order to make the purchase of that, or replace it with Unit #12, which is owned by the Township and is currently at Southeastern.

Bryan Evans, Deputy Chief speaking on behalf of both LSFR and Steel City Fire Departments, stated that they did submit a document based on discussion when they left the last Fire Services meeting of their response and evaluation based on the study. Their goal was not to recreate the study that DCED submitted, so they looked at the recommendations based on their experience. They proposed a solution that saves over a million dollars compared to what the consultant proposed based on what they know of their operations and in the best interest of the taxpayers' dollars. There are some suggestions in the study that they don't think are appropriate at this time.

Mr. Evans said the study was independent and there were times they were frustrated at that aspect. This was intentionally, by DCED's request, designed to not be influenced at all, so there were times a lot of them were frustrated and wanted to explain how their operation works because the Township is very unique in being so spread out. When they reviewed the study, their findings were almost exactly in line, with the exception of what they call an urban interfaced vehicle and the brush trucks. Currently they operate very inexpensive brush trucks that are military surplus vehicles and one small unit is a 1991 pickup truck. Those trucks fit their mission profile of off-road a little bit more than the urban interfaced. Steel City Rescue Engine is almost built to the spec of a Wildland Interface and is able to serve as a rescue vehicle as well, so it was a little confusing to them based on that vehicle spec why it was flagged to be replaced. The current ladder truck, one of the tankers, the water rescue vehicle, two of the command vehicles, and a small brush vehicle were all recommended by the study to be in need of replacement. The January 2019 date essentially allows for the new fiscal year, as there's a very high cost to achieve that in the budget

**General Business & Developer Meeting
July 18, 2018**

cycle for this year. Their thought is sooner is better, and they propose to allow any of the process to get into the next budget year after January 1st.

Mrs. deLeon said she looks at this like when Public Works submits requests for new equipment replacing old equipment; last year we said “no”, and we didn’t replace their vehicle. She knows we all agree with parts of the study and don’t agree with other parts. When it recommends replacing, why wouldn’t we save taxpayer dollars and refurbish it? Things wear out, but she wants to be convinced why we should not refurbish them. Mr. Evans said we are bound by the National Fire Protection Association guidelines. From a liability perspective if you ignore those and have a catastrophic failure, despite inspections, etc., that’s really not defensible. Mrs. deLeon said following that point, somebody is going to buy that vehicle, how are they going to get around that? Mr. Evans said that’s for their solicitor to answer for them. Most of their apparatus that they’ve retired, they’ve sold to South America or other portions of our country. We don’t talk about refurbishing dump trucks, road mowers or police cars as when we talk about public safety, we want to make sure our volunteers are protected and most important that our taxpayers are protected.

Mrs. deLeon said in 2009 Council approved a policy, did you review that policy when you made this recommendation? Mr. Evans said they are familiar with it asked if there is something that is against the policy that they are proposing? Mrs. Louder said regarding the words “under contract for replacement,” she wanted an explanation of what their intention is with those words. Mr. Evans said it’s a complicated process to build one of these machines; the build time for the pumper and tanker is probably a year, and for the ladder truck, it’s one and a half or two years. Under contract is knowing that from the time they commit to the vehicle, it’s going to be a year and a half plus until it would arrive. Mrs. Louder asked, is there a contract in place now? Mr. Evans said no, none of these trucks were designed or an agreement in place. The goal would be to be under contract by the end of January 2019. Mrs. deLeon asked how we did the last vehicle that’s owned by us? Attorney Treadwell said he thinks the Township signed the contract.

Mrs. Louder said the study indicates the ladder truck is used 17% of the time for calls. The tanker truck in Steel City is a priority, not because she lives in Steel City, but because of the age of the tanker truck, which should take precedence over the ladder truck. Also, other communities have ladder trucks, if we would need to bring one in, we could do that. Steel City does not have access to a lot of fire hydrants, so the tanker is a priority and needs to be replaced with whatever truck the fire company decides is the most useful and closest to the tanker truck as possible. Mr. Evans said he doesn’t know how different mutual aid is for a ladder truck or a tanker truck and if you look at the consultant study, both the pumper in Steel City and the ladder truck are given the same classification for immediate replacement. They will disagree that they are equal priorities.

Mrs. Yerger said the study indicated replacing it with moving one truck from A to B; Mrs. Louder said she’s not comfortable with that. Mr. Evans said the objective is to have more water available, which would be 2,000 gallons; the truck the Township owns currently is not a tanker, it’s a rescue engine and has 1,000 gallons of water. It would not meet the objective of having additional water and would remove the rescue vehicle from the eastern portion of the Township, one of the busiest single vehicles of the entire fleet. That’s an area of the study they are not quite sure of.

Mrs. Gorman said the consultant indicated that sometimes in an effort to try to maximize the dollar, you are putting a lot of equipment in one unit that makes the person driving it not know what it’s for. If there’s a specific task for a unit it makes it clear cut that 9-1-1 is going to say that’s the unit that needs to be dispatched. That’s coming from a consultant who was a volunteer and now a paid firefighter and when he looked at our jurisdiction, he said we have a very unique problem here. Coverage is going to be a problem. He concurred that it was necessary to have the vehicles where they are, that certain vehicles like the one at Steel City had so many things to it, what was it going out for? He also said the pumper or tanker water resources is clearly needed there.

**General Business & Developer Meeting
July 18, 2018**

Mr. Evans said with the ladder truck, we are limited with what that vehicle can do because of its age, size, and maneuverability. The goal for the new truck is to use it far more than 17% of the time, so it's a secondary benefit when it's replaced. Mrs. deLeon asked if the new tower truck would be smaller so it's more maneuverable? Mr. Evans said absolutely, but the ladder would be the same as the technology has gotten better. There's a big safety aspect to a ladder truck; for example, on Old Philadelphia Pike in February a few years ago, when Yianni's burned in subzero temperatures and 100 volunteers were there for eight hours, it was far safer for them to be operating in that ladder than ladders that came from other companies.

Mrs. Yerger said it sounds like the specifications for the trucks have been determined. Mr. Evans said there's no current direction at this point. The next step is when funding is approved they meet with manufacturers and finalize specifications. There's a very large cost attached to the bottom of the document, but it doesn't have to be one check written for that amount. Mrs. Gorman said we paid 50% up front and then financed through a five-year loan to pay the balance for the last truck. There is an option to pay cash up-front, which would give us a percentage discount, but she would hesitate doing that because of the complexity with these pieces of equipment; you don't know if something is going to fail, and you don't have a lot of leverage to get it fixed. Mr. Stauffer asked the cost of the last truck? Mrs. Gorman said it was about \$545,000. Mr. Evans said that last truck was purchased only 18 months ago and we know from some of our vendors that the prices are going to be increasing.

Attorney Treadwell said in the DCED report when it talks about each of the pieces of equipment and the purchase prices, is that the purchase price paid when bought originally? Mr. Evans said there are other pages that have the estimated cost of replacement based on inflation. Attorney Treadwell said regarding the NFPA requirements that aren't met, he doesn't see that in the report. Mr. Evans said they can get those to him, and currently the ladder is not deficient, however if it's not replaced, it will become deficient. Mrs. Gorman said that was a reason why the policy mentions the Township is going to have an independent person review the specifications to insure Council that all NFPA regulations are being adhered to. Attorney Treadwell asked if that is how long a ladder truck usually lasts and would the next be the same? Mr. Evans said it has nothing to do with the motor or portion of the truck, it's all related to the hydraulics of the ladder; and yes, the next truck would last 25 years. They would attempt to sell assets and resources that are replaced.

Mrs. Louder said the report indicates that the recommendation is to consider replacing the tower truck in 2021-2022, how is that truck a priority over the Steel City tanker that is labeled for replacing immediately? Mr. Evans said 2021 is two years away which is how long it's going to take to build a truck. Mrs. Louder said it's a recommendation to replace it in those years, it's not saying it has to be replaced in 2021 or you are going to lose it. Mr. Evans said the tower truck is given the same rating in the study for replacement as Steel City's tanker replacement. Mrs. Louder said she agrees with him, but she's looking at this on a financial level, and the tower truck can wait as it is a huge chunk of change for the Township and the taxpayers. We are still offering our taxpayers a very good service of fire protection and what we need to do is evaluate the equipment, get to bare minimum and look at what we need to do first, and then financially look at it. She said Bud Strauss talked to her about tower trucks because she was amazed we had a ladder truck and we don't have skyscrapers. He showed her the specs and what makes it needed in a Township or city, and she understood it. We need to prioritize what trucks need to be really replaced, even if we make a 5 to 10-year plan. An option is we can raise the fire tax. Spending \$2 million on a fire truck one year and not thinking about infrastructure or other issues in the Township will not pan out well.

Mr. Evans said at no point in time has either fire department requested \$2 million for public safety in one sitting. They agree with her in prioritization, that's why the Township recommended a third-party study which prioritizes what needs to be replaced, and the study and the local experts happened to match in recommendations. The vehicles replaced over the last several years while waiting for the study are all things he agreed needed to be replaced. Looking at what is spent in

**General Business & Developer Meeting
July 18, 2018**

other municipalities across the LV, this is on par and probably less than what a lot of them are spending. Mrs. Louder said the City of Allentown fire companies are struggling. She respects that we have a busy Township department, but the City of Allentown has a whole lot more little houses and properties than we do here. She appreciates that they are volunteers and put the time back into the community, but they have to sit back and say what they have serves a purpose for now; we can't strain tax dollars. Mr. Evans said that tanker trucks are important, that's why there are two of them; one is 10 years and one is 20-years-old. There's one ladder truck.

Mrs. deLeon asked what other municipalities have ladder trucks? Mr. Evans said Bethlehem Township, Upper Saucon has one which is not this particular style, Fountain Hill and Springtown have small ladder trucks that don't have buckets. Mrs. deLeon said we have mutual aid. In Hellertown, they have those high buildings. Mrs. Huhn asked if the Dewey had a ladder truck? Police Chief Barndt said yes, years ago. Mr. Stauffer asked how often is a ladder truck called out? Mrs. Louder said 150 times. Mr. Stauffer said is the ladder always used? Mr. Evans said it often pumps water and uses the other equipment off of it; they are limited because of the truck itself, where a new one would be much more functional. The vision isn't a one-for-one replacement for everything that's here, it just so happens there are two vehicles that need to be replaced. Mr. Stauffer asked if there's a particular deficiency with that truck? Mr. Evans said the size and the maneuverability with it; there's a lot of properties in the Township where the roads are tight, and you can't swing the vehicle to access those residents. Mrs. deLeon asked what the length was? Mr. Evans said 46' to 47', they are looking for a replacement in the range of 41' to 42'.

Mrs. Gorman said if Council is inclined, she can prepare a more normalized replacement schedule with different funding options at another Council meeting, and it would be up to Council to set the level of funding. Mrs. Yerger said it would help if there's more background information on the vehicles. Mr. Evans said most of that information is in the study. Their goal with what they presented to Council was not to re-write the study, but they are happy to provide any information. Mrs. Huhn said Mr. Evans mentioned that looking into the future they are not looking to replace one-for-one as the equipment gets older. Is there anything they could sell now to offset some new equipment if they aren't planning on keeping it in the future? Mr. Evans said the difficulty with selling anything now is that the depreciation is very significant. The reason they have the engine that is currently at the Leithsville station, which they had looked at selling, is it's worth more to them as a reserve because of the limited amount they would get for it. The way they are situated right now, because of how spread out we are, there's not a real easy answer to that. The 10-year plan being able to look at fire station consolidation, he's not sure we will ever be able to get to one because of the way the Township is laid out. If we had a bigger station more centrally located, they could consolidate apparatus, that would be an option.

Fire Chief Ty Johnson said regarding selling the vehicles, when the vehicle is still under NFPA standards, it's a little easier to sell them while it's in the 25-year range. A truck like 6311 you might get \$5,000 for. Mr. Evans said a lot of these repurposed fire trucks are not used as fire trucks, they may go to industry that uses them to pump water, construction, etc. There are farmers who will take a truck and concrete plants also use them.

Mr. Evans asked Mrs. Gorman to comment what's currently in the apparatus fund and not committed to the payment of the last truck. Mrs. Gorman said she already made the 4th payment of 5, and they will have just under \$300,000. Mr. Evans said that's with no change to the fire tax and doesn't count for what will come in January. Mrs. Gorman said generally we get the bulk of fire tax payments by April, which would bring in \$200,000 by that time so we are probably looking at \$440,000 that would be available. Mr. Evans said that's pretty significant funding to work within this plan and knows it's a big number, but thinks the process is already set to achieve the amount of public safety that residents expect in LST.

Mrs. Louder asked if Steel City changed its name? Chris Snyder said no, they did not.

**General Business & Developer Meeting
July 18, 2018**

Mr. Alan Johnson asked since Bethlehem is planning on building a natural gas storage system next to the border of LST, does this study include the additional equipment that our firemen might need to respond to an incident there? Mrs. Yerger said no, and theoretically according to Bethlehem, that's going to be their responsibility. Mr. Johnson asked if our fire department is going to respond to it? Mrs. Louder said she hopes not because it was stated that Bethlehem City is the primary emergency call, so her goal would be to have our volunteer fire companies make sure that they evacuate the homeowners in that area, and not responsible for putting out any fires on that property. Mr. Johnson said they should have a natural gas instrument to test the air; Mrs. Louder said she believes they have that. Mrs. deLeon said although the City of Bethlehem is the primary agency, we have mutual aid and we are secondary; you can't draw that line because we are a community and we have to help each other. Her fear of the LNG plant is how you get the people out on those narrow roads when you are trying to get the fire equipment in.

Mr. Evans said they do have self-contained breathing apparatus on every piece of equipment and gas monitors for the explosive limits as well. The fire services have an all hazards approach; they are prepared and can respond to any type of emergency. They work very closely with all their public safety partners, law enforcement and medical emergency services and are very proud that the firefighters in LST won national certification. That is what volunteers have done, hundreds of hours dedicated to that initial training on their own to make sure we are here for any emergency that happens in LST. Mrs. Louder said UGI offered training to Bethlehem City firefighters on how to respond to that facility.

Mr. Ty Johnson said a couple of years ago UGI reached out to him for training, but there was a lot of confusion to what was going on, so he wanted to wait to see what happened. We do need to be prepared and trained properly. They will look into it when the time comes and he's sure they are going to reach out to LS Rescue as we are mutual aid for the City of Bethlehem. They will make sure everyone is properly trained. Mrs. deLeon thanked Mr. Evans for his involvement with the LVPC mitigation plan.

C. RESOLUTION #72-2018 – ZONING OFFICER SALARY (8:00 p.m.)

Mrs. Huhn said she's pleased to introduce Jim Young, our new Zoning Officer who joined us on June 25th and he's been proving to be a great asset to the Township. This resolution designates his salary for the remainder of the year. Council welcomed Mr. Young and he said he appreciates the chance to work here. Mrs. Louder thanked HEA for stepping in during the interim.

MOTION BY: Mrs. deLeon moved for approval of Resolution #72-2018 revising the Zoning Officer salary for 2018 in the amount of \$67,000.

SECOND BY: Mrs. Yerger

ROLL CALL: 4-0 (Mr. Kern – Absent)

E. LOWER SAUCON AUTHORITY BOARD APPOINTMENT (8:01 p.m.)

Mrs. Huhn said she is recommending Larry Corcoran and he's very excited to be serving on the LSA Board. He has spoken to Bill Ross as well.

MOTION BY: Mrs. deLeon moved for approval of the appointment of Larry Corcoran to the LSA Board with a term expiring December 31, 2020.

SECOND BY: Mrs. Louder

ROLL CALL: 4-0 (Mr. Kern – Absent)

F. IESI BETHLEHEM LANDFILL – 2335 APPLEBUTTER ROAD – DISCUSSION ON DEP VIOLATIONS (8:02 p.m.)

Mrs. Huhn said at the last inspection in June from DEP noted several violations, and there is just one outstanding one to be remedied. Mrs. deLeon said when they got their permit it said no offsite odors ever, and this report contains several places, where there were landfill odors, which is unacceptable. Mr. Hallock, General Manager from Bethlehem Landfill said Council will be receiving a letter shortly as their name is being changed from IESI to Bethlehem Landfill. During the inspections on May 10th, June 6th, 11th and 18th, out of the six violations, five have been

**General Business & Developer Meeting
July 18, 2018**

resolved. The one outstanding violation is the landfill implement a gas control monitoring plan which has to do with the flare. After you get smoke and flame coming up, you have to notify DEP within five minutes; they did not, and that will never be resolved. How they are being proactive with that is there is a PA Smoke School training to check on the flare, which they are scheduled for October 9th and 10th. They invited Chris Taylor to attend as well. SCS Field Services checks the flare. They will have their staff and third-party people who work with them certified. If there's anyone else from HEA who wants to go, Chris Taylor should let him know.

Mr. Hallock said regarding the odors on Applebutter Road, during the inspection they did state that they were not landfill-related odors. Mrs. deLeon said they smelled intermittent garbage odor on Ringhoffer. Mr. Hallock said during that inspection they stated that it could have been garbage trucks on Applebutter Road or parked within the driveway. Mrs. deLeon asked if BRE is up to date on their payments; Mrs. Gorman said they are not.

Mr. Alan Johnson said he was driving down Applebutter Road and hit this big hole in the road about 100' to 150' west of the entrance to the landfill, on the Bethlehem side of the road. He reported it and someone has put macadam over it but that's starting to sink. There's a drainage ditch right next to the road at that location on the Bethlehem side; he asked whose responsibility is that? Chief Barndt said PennDOT is well aware of that sinkhole and about a month ago, one of their representatives met him there and they have since forwarded at least three police reports to PennDOT about it. He will notify them again.

Mrs. deLeon asked about truck violations – Mr. Hallock said during the PA DEP Trash Net on that date, the violations were not given to us and he did not receive a report yet. They check everyone's stickers and do not accept copies. They do hold quarterly inspections. They are inspecting the trucks daily and immediately notify the owners. Mrs. Louder said there were 48 overweight trucks. Mr. Hallock said most of them were well under the 3% and about 50% got fuel in the morning. He showed Chris Taylor all the manifests and they were all loaded under 80,000 lbs., so whether it's rain or fuel, they are putting extra weight in and when they get to the landfill's scale, they are over. Mr. Hallock said they should get fuel before they are loaded.

Mrs. Louder asked if there was an on-site Compliance Manager, Monday through Saturday, who is monitoring the gas on site at all times? Mr. Hallock said they have management and supervisors on site, and he's responsible for the site and so is everyone else who is on the staff. Nick Rogers is not there full-time, six days a week. Mrs. Louder said she's talking about someone who is in charge and able to fix stuff, watch the flare, see seepages, answer to the DEP and smell the odors. Mr. Hallock said yes, we have staff on site six days a week. Mrs. Louder said she'd like a brochure on the Smoke School. Mr. Hallock said he will email it to her and she is welcome to attend.

Mrs. deLeon said with changing your name, what is that going to do to our site plans? Mr. Hallock said right now, it's just a branding thing, so he just wanted to bring it up. He will get more legal information and send it. They aren't changing their permits.

Mrs. Louder asked what they are doing with the blighted properties along Applebutter Road? Mr. Hallock said they are putting the plan together for DEP, who recommended that they present a plan to Council to show how they are going to be handling the waste and what is taken. They are trying to stay within the permitted property and use a road in the landfill to transport the waste to keep the trucks off of Applebutter Road, but they have some options to present to Council. They are recommending they would use their heavy equipment trucks to load the material into.

G. TOWN HALL COMPLEX PAINTING – BID AWARD (8:18 p.m.)

Mrs. Huhn said the bid opening was held for the painting of Town Hall Complex which includes Seidersville Hall and the buildings in the Public Works area. She is recommending Hahalis Painting at the amount of \$49,969.00. They were the low bidder and are also local.

**General Business & Developer Meeting
July 18, 2018**

MOTION BY: Mrs. Louder moved for approval of Hahalis Painting for the painting of Town Hall Complex buildings at a cost of \$49,969.00.

Mrs. Louder asked how this was budgeted? Mrs. Gorman said we have money set aside for that in the Capital Plan under Building/Infrastructure and Permits.

SECOND BY: Mrs. deLeon

ROLL CALL: 4-0 (Mr. Kern – Absent)

H. RESOLUTION #73-2018 – AUTHORIZATION TO SUBMIT A PENNSYLVANIA DCED MULTIMODAL TRANSPORTATION FUND GRANT FOR REPLACEMENT OF LOWER SAUCON ROAD BRIDGE (8:20 p.m.)

Mrs. Huhn said a draft resolution was prepared to submit a grant to help pay for the replacement of Lower Saucon Road Bridge. Mrs. Gorman said there are four bridges on Lower Saucon Road, and one of them is ours due to the width; and that's the one that needs to be replaced. We are working with HEA and considering the cost difference between repair and replacement, it is beneficial to replace it rather than repair. They met with PennDOT officials and they approved the project report. Mrs. deLeon asked if repairing a bridge costs less than replacing it? Mr. Kocher said depending on the extent of the repairs. Mrs. Gorman said it was a \$70,000 difference; considering we are permitted to use liquid fuel funding and have enough to do it, that was the best option.

Mrs. Louder asked what the match would be? Mrs. Gorman said \$95,000 and there are certain parameters of the grant; we have to provide 20% of the grant and there are other requirements she has to filter in because of state funding, you can only use 10% of the engineering cost for the project, and have to moderate the numbers to match the grant expectations and the funding usage.

MOTION BY: Mrs. deLeon moved for approval of Resolution #73-2018 to apply for a PA DCED Multimodal Transportation Fund Grant not to exceed \$219,640.00.

SECOND BY: Mrs. Yerger

ROLL CALL: 4-0 (Mr. Kern – Absent)

I. WILLIAMS TOWNSHIP COMPREHENSIVE PLAN DISCUSSION & COMMENTS (8:24 p.m.)

Mrs. Huhn said the MPC requires Williams Township to notify all contiguous municipalities of their draft plan. There is a 45-day review period prior to their adoption. We asked B&J to give a brief review of the plan to see how it coincided with our land uses and they have provided a memo. Mr. Beuke said there's no apparent impact of the draft comprehensive plan; they are our eastern neighbor and most of the border on both sides is agriculture or residential, and future land uses on both sides would remain the same. Mrs. deLeon said regarding PennEast Pipeline which is going through; are they doing anything about that? Mr. Beuke said he did not notice any verbiage in the draft plan pertaining to that pipeline. Most of the issues brought up pertain to existing development and proposed development. The land use on top of the pipeline may or may not change; there is one location that is a utility use and it appears that it is split by the Township lines. Council had no comment and asked a letter be sent saying thanks for sending the plan to us.

J. DISCUSSION ON MAINTENANCE OF TOWN HALL POND (8:27p.m.)

Mrs. Huhn said there was a pond located behind the PW garage by the playground. It is currently full of grasses. The vegetation has just taken over and it's not in a good condition because there is a tiny amount of standing water that can attract mosquitos. Our recommendation is to refurbish it back to the pond it was. They checked with DEP and it's an unregulated off stream dam so debris removal would be considered maintenance and no permits would needed. Public Works could do this work.

Mrs. deLeon asked if we have issues with ducks flying around? Mrs. Huhn said she doesn't recall any issues with ducks, but it used to have fish in it. Mrs. Yerger said she wouldn't worry about ducks, but Canadian Geese, which can foul water. Mrs. Huhn said she will check with Mr. Rasich. Mr. Stauffer asked if there was any water in it now? Mrs. Huhn said it's just mud. Mrs. Louder asked if there was an expense to this? Mrs. Huhn said just Public Works' time. Mrs. Yerger said

**General Business & Developer Meeting
July 18, 2018**

she doesn't know if that is going to eliminate mosquitos. Mrs. Louder said we should put something in there like a waterfall which would keep the mosquitos away. Mrs. Huhn said they did talk about that, in the days of Saucon Fest and they had an aerator. Mrs. Yerger said geese are not fond of that either. Mrs. Louder said she would make that recommendation to do that.

MOTION BY: Mrs. Louder moved for approval to conduct the work necessary to restore Town Hall Pond and to include a water aerator feature.

SECOND BY: Mrs. Yerger

Mr. Alan Johnson asked if there was any way to turn it into a rain garden? Mrs. Yerger said she doesn't know the depth of it which is a big concern. Mrs. Huhn said it's deep enough for fishing; at one time someone put plants in the pond and they took over. As long as they are not present, they won't take over. Mr. Johnson said the way it is now it's natural. Mrs. Yerger said the cattails aren't bad.

ROLL CALL: 4-0 (Mr. Kern – Absent)

K. DISCUSSION ON TELEVISION RECYCLING – REVIEW OF DRAFT LETTER (8:33 p.m.)

Mrs. Huhn said Mrs. Louder had brought this up at the last meeting about information she found on the inability to recycle TV's and how that affects drop-offs and you see TV's on the side of the road. Based on what she provided, Mrs. Huhn drafted a letter asking our legislators for support of amending the law. Mrs. Louder said she thinks it's a good idea as landfills are not allowed to take TV's as there's toxic material inside them. She suggested we send a letter to the representatives and ask them to change the act.

MOTION BY: Mrs. Louder moved for approval to send the draft letter to the legislators urging them to amend Act 108.

SECOND BY: Mrs. deLeon

Mr. Stauffer asked what's the recycling program they established that people can use; is that not for TV's? Mrs. Louder said televisions are not accepted, and the cost of recycling these TV's is so much, no one is taking them anymore. Mrs. Louder said you have to pay a recycling place \$40 for them to take your TV.

ROLL CALL: 4-0 (Mr. Kern – Absent)

V. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF JUNE 20, 2018 MINUTES (8:37 p.m.)

Mrs. Louder asked if we have received the 4Q17 and 1Q18 payments of gas royalties? Mrs. Gorman said no we did not. Mrs. Louder asked if there is anything we can do to approach them and ask them for their fees? Attorney Treadwell the landfill doesn't send us the fee until BRE pays. Mrs. Louder asked Chief Barndt if he had the opportunity to speak with the people in charge of the hill climb? He said a meeting is scheduled with the Executive Board on August 14th at their clubhouse. He will address all concerns at that time and bring it back.

MOTION BY: Mrs. deLeon moved for approval of the June 20, 2018 minutes.

SECOND BY: Mr. Stauffer

ROLL CALL: 4-0 (Mr. Kern – Absent)

B. APPROVAL OF JUNE 2018 FINANCIAL REPORTS (8:40 p.m.)

MOTION BY: Mrs. deLeon moved for approval of June 2018 financial reports.

SECOND BY: Mrs. Yerger

ROLL CALL: 4-0 (Mr. Kern – Absent)

Mrs. Gorman said she emailed Council a PDF of our 2017 audit. There was one minor notation that they made, and now that we have a Zoning Officer (ZO) on staff, we can discuss remedies with him to make sure that is off the list. She will post the audit on the website. In conjunction with audits, Council has charged her to preliminarily audit the fire departments. There is nothing significant or any matter to relay to Council of concern. They provided her their documents for 2017 and everything is in compliance with what Council requested. On another matter, we had budgeted for three police vehicles to be replaced this year. The officer in charge of developing the

**General Business & Developer Meeting
July 18, 2018**

specifications is requesting some modifications to the original design and the pricing of the vehicles went up slightly as well. Council is requested to approve a \$9,752.01 increase and if permitted, we can get the three units now, one of which is being paid for by a Casino grant and we will not need to budget for a vehicle that was scheduled to be replaced next year. We will roll an existing vehicle into that position and it will save us \$30,000 in the budget next year. Mrs. Louder asked if we just replaced a motor in one of the cars? Mrs. Gorman said yes and Chief Barndt said that's why we don't want to get rid of it. The equipment cannot be used in the SUVs, so we're going to put this into service and get three more SUVs. Mrs. Louder said thank the patrolman who saved us that money.

MOTION BY: Mrs. deLeon moved for approval to spend \$9,752.01 for police vehicles.
SECOND BY: Mrs. Louder
ROLL CALL: 4-0 (Mr. Kern – Absent)

C. MONTHLY DEPARTMENT REPORTS FOR JUNE 2018 (8:46 p.m.)

Mrs. Huhn said these reports have been prepared for June 2018 and are on file.

VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS (8:46 p.m.)

- Mr. Alan Johnson said regarding the TV recycling, originally the people who sell them were supposed to take all the electronic recycling they sell including TV's and CRT monitors. Staples still does it for free, but only 7 a day. Mr. Johnson said there was a meeting in Bethlehem on the PennEast Pipeline and there were three very educated women there that talked about the PennEast and Adelphia Pipelines. Mr. Johnson said we have a conservation easement on property in LST that they are planning on going through. Mrs. Yerger said it's pending, nothing has been concluded. Attorney Treadwell said they filed the same thing that Northampton County did, which is an objection to declaration of taking and it's in Federal Court. We also joined in an appeal to FERC, which is still pending. We have taken as many legal actions so far as we can. Mr. Johnson said the Petrie's have been forced to come to agreement about something. Is it just for access for surveying and testing? Attorney Treadwell said at the moment. Mr. Johnson said it doesn't include actual access for construction? Mrs. deLeon said no.

VII. COUNCIL & STAFF REPORTS

A. TOWNSHIP MANAGER (8:52 p.m.)

- We are rescheduling the August 15th Council meeting to August 1st. We will advertise it and send out email notifications.
- We received a letter of resignation from Lisa Basara from the LSA Board, so we will advertise we are seeking another member; and send Ms. Basara a letter that we accept her resignation with regret.
- Regarding an aerial photo of Town Hall Park – we are looking to install the exercise equipment that Council approved which is replacing all the exercise stations along the trail. They discussed options with Mr. Rasich for the location and also for the maintenance of the equipment once it's installed. Area A is by the existing playground for the tot lot and the other is off the path where people are using the trail for running and walking. They are both level areas. Council was okay with location B, which is away from the kids area as it's adult exercise equipment.
- We received notice we were awarded the Main Street Chamber Grant this year in the amount of \$2,000 for the replacement of our park signs. The Town Hall Park sign has been ordered and we should receive it next week. Mrs. Louder asked if the Steel City sign was ordered? Mrs. Huhn said that is one we will have to order and get estimates.
- We were just notified that the County has approved and signed off on the NPDES permit for Steel City Park, so we can remove the silt fence and get it cleaned up.
- Chief notified her today that training was opened on Tuesday night for the Crime Watch program. Chief Barndt said it's online and our portal is complete; once we all get the training, there will be a big press release.
- National Night Out is August 7th and we are getting a lot of sponsorships.

**General Business & Developer Meeting
July 18, 2018**

- Chief Barndt said last night was the bike ride with the LST and HB police departments on the Saucon Rail Trail. Ice cream was sponsored by the Heintzelman family at the end of the ride and there were about 80 people in attendance. It was a good time. Mrs. Huhn said she heard mention of a fall or a pumpkin ride.
- There is a request from Hellertown Borough if we would be interested in conducting a joint shredding event in October. HB is going to go ahead with it even if we don't split the cost. It would be \$500 for us. Mrs. deLeon asked to put this on the SVP agenda.

B. COUNCIL (8:59 p.m.)

Mrs. Yerger – No report

Mrs. deLeon

- July 29th to August 4th is Lower Saucon-Hellertown Restaurant week. She attended a Partnership meeting and there's going to be a NC COG meeting on July 25th at 11:30 a.m. Alan brought up about the meeting on the Adelphia and PennEast pipelines; she was one of the speakers. Music in the Park on Sunday, July 22nd with James Supra and Sarah Ayers. On September 20th, the Steel Club is having a ribbon cutting.

Mr. Kern – Absent

Mrs. Louder – No report

Mr. Stauffer

- He said his 98-year-old great grandmother passed away this weekend, who lived in LST for almost 100 years.

C. SOLICITOR – No report (9:03 p.m.)

D. PLANNER – No report

E. ENGINEER – No report

VIII. ADJOURNMENT

MOTION BY: Mrs. deLeon moved for adjournment. The time was 9:03 p.m.

SECOND BY: Mrs. Yerger

ROLL CALL: 4-0 (Mr. Kern – Absent)

Submitted by:

Leslie Huhn
Township Manager

Sandra B. Yerger
Council President